



November 8, 2006

TO: Transportation Authority of Marin Executive Committee

FROM: Dianne Steinhauser, Executive Director

RE: 2006 TAM Annual Report Schedule, Agenda Item 10

Dear Commissioners:

Executive Summary

In December, TAM will begin work on the 2006 TAM Annual Report. TAM's first annual report was completed in the Spring of 2006 and covered the 2005 Calendar Year. This annual report will cover Measure A Transportation Sales Tax activity for Calendar Year 2006, as well as make brief mention of TAM's other activities, particularly in its role as the Congestion Management Agency, CMA, for Marin County.

As the Citizen's Oversight Committee for the Measure A program must publish and make widely available to the public at large their own annual report, the contents of the two reports will be coordinated. The TAM Annual Report will expand, as mentioned, upon the COC's report, adding in other projects and programs TAM is involved in.

Each year, TAM's activity increases, and the report for the 2006 Calendar Year will present the additional activity TAM has engaged in, in successfully addressing the transportation needs of Marin County. Despite increased activity, TAM will still keep the report simple and concise, so that a wide range of readers can read and understand who TAM is, and what TAM does. As a public outreach tool, the report will demonstrate TAM's transparency, responsiveness, efficiency and effectiveness.

A draft schedule of activity for the upcoming 2006 TAM Annual Report is as follows:

January 2007	Executive Committee reviews format and distribution plan
January-February 2007	Citizen's Oversight Committee establishes their Draft Annual Report
March 2007	Executive Committee reviews Draft TAM Annual Report
April 2007	Executive Committee and TAM Board adopt 2006 TAM Annual Report

Recommendation: Information Item. TAM staff seek any comments from the Executive Committee and will respond to any questions.